

From: [Hilty, Michael](#)
To: [Knicely, Debbie](#); [Xie, Zhiguo](#)
Cc: [Podalsky, Laura](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)
Subject: Korean 2102.61, 4101.61, and 4102.61 - Response Required
Date: Tuesday, October 4, 2022 12:57:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Wednesday, September 21st, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed new course requests for Korean 2102.51, 4101.61 and 4102.61. Please see below for the Panel's feedback.

- The Panel approves the requests for these courses but noticed several small discrepancies in the curriculum.osu.edu form that could potentially cause errors at the Office of University Registrar. With permission of the department, the ASC Curriculum and Assessment Services would like to make the following changes to the form in curriculum.osu.edu to provide any future errors and for administrative clarity:
 - Currently the "Off-campus" section of curriculum.osu.edu is marked as "Always". For distance education courses, this should be marked as "Never", as that section is referencing courses that require students to go into the community to complete their coursework, such as service-learning courses.
 - Under the "Prerequisites and Exclusion" section of curriculum.osu.edu, there are currently no exclusions. The exclusions should be modeled after the in-person, respective, .51 courses.
 - Under the "Intended Rank" section of the curriculum form, all levels are currently checked off. For an undergraduate-only course, only Freshman, Sophomore, Junior and Senior should be checked off.
 - Under the "Course Component" section, both independent study and lecture have been selected. The University Registrar has indicated that a course should only be selecting components of the course that are being scheduled *every time the course is offered*. Does the department truly wish to offer sections of this as both a lecture and independent study each time the course is offered to students? If this is not the case, the Registrar has asked that the department choose the model that they intend to offer the course in. An independent study component will not generate SEI reports and will not be scheduled a final exam slot while a lecture component will generate SEI reports and be scheduled a final exam slot.

I will await the department's response before allowing Korean 2102.61, 4101.61 and 4102.61 to advance through the approval process.

Should you have any questions, please do not hesitate to reach out to Laura Podalsky, faculty interim Chair of the Arts and Humanities 1 Panel, or me.

All my best,
Michael



Michael Hilty

Curriculum and Assessment Coordinator

ASC Curriculum and Assessment Services The College of Arts and Sciences

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-247-6089 Office

hilty.70@osu.edu / ascas.osu.edu

Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

Buckeyes consider the environment before printing.